**Internship for Research activity or application**

**Introduction**

The Oxford and Thames Valley NIHR Applied Research Collaboration (ARC) aims to develop the research skills of health and social care professionals and researchers in the Thames valley area and nationally by:

* Supporting growth in applied health and care research
* Supporting career development across professions and disciplines
* Promoting equity of access to training
* Supporting the development of the next generation of applied health and care researchers.

This internship will be run between the Northeast and North Cumbria and the Oxford and Thames Valley region by ARC OxTV and ARC NENC. This award is intended to introduce a community nurse working within health or care organisations to research with the aim of supporting them to become a leading independent researcher in the future.

The internship may comprise a range of taught, experiential and supervised components that expose the intern to ways to integrate research more fully into a practice-based career.

The Community Nurses Internship will be awarded up to £20,000 (+£1,500 for supervision) in partnership with the Applied Research Collaboration Northeast and North Cumbria (ARC NENC) to support a community nurse looking for an opportunity to experience the research process within an established team of leading health researchers. Awards usually cover 6-12 months of salary back fill. Where an individual's current salary grade means total costs will exceed £20,000, this will be accommodated where possible. Small awards would be considered for shorter training opportunities such as research or master's courses.

This award is open to community nurses employed on a full or part-time basis, if all costs remain within the maximum funding envelope. **Proposals should broadly align with the research questions identified by the Community Nursing Priority Setting Partnership:**

[**Research Priorities for Community Nursing — NIHR Applied Research Collaboration Oxford and Thames Valley**](https://www.arc-oxtv.nihr.ac.uk/research/Research_Priorities_for_Community_Nursing)

**Eligibility:**

The awards are open to any registered community nurse. To be eligible for one of these awards you will need:

1. To be a community nurse who wants to undertake activities to support the application of research evidence in practice

2. Current registration to practice in the UK with the appropriate regulatory bodies

3. Support from your line manager to undertake the internship

4. A keen interest in research

5. Mentorship from a named research supervisor (usually identified by you)

6. Ability to start the programme before 31st March 2025, and complete it on time (within 12 months).

**How can the funding be used?**

Successful applicants can use the award to cover costs including salary backfill, incidental costs, research and clinical supervision, and training costs. Suggestions on how the budget can be spent are presented below;

1. **Salary backfill** - It is recognised that this may form the main budget expenditure. The most appropriate backfill arrangements should be decided by you and your team/line manager.

2. **Training** – It is essential to have supervision throughout the award. Ideally, support should be from a partner organisation within the Oxford and Thames Valley ARC and/or the Northeast and North Cumbria ARC. Some training would be expected, though would not normally exceed 50% of the total budget. A training plan should be submitted with your application.

If you would like advice or support with your application or directing to appropriate members of the ARC-OxTV or ARC-NENC contact. [Katherine.tucker@phc.ox.ac.uk](mailto:Katherine.tucker@phc.ox.ac.uk)

**Application process:**

Please submit an application and completed checklist (see below) and all corresponding documentation to: [arc\_oxtv@phc.ox.ac.uk](mailto:arc_oxtv@phc.ox.ac.uk) copying in [ARCNENC@cntw.nhs.uk](mailto:ARCNENC@cntw.nhs.uk) by 5:00 pm on Friday 10th January 2025.

|  |  |
| --- | --- |
| **Key dates: Closing date for applications:** | Friday 10th January 2025 (5pm) |
| **Interviews:** Online | From week commencing 20th January 2025 |
| **Award period:** | Usually, from March 2025 onwards and completed within 12 months. |

Application Checklist

|  |  |
| --- | --- |
| **Name:** |  |
| **Area of research interest:** |  |
| **Contact details** | **Email:**  **Mobile:** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | | | **Submitted (yes/no)** |
| **1. Registration with an appropriate UK regulatory and professional body:**   1. Regulatory/professional body: ………………………………………………………… 2. Profession ………………………………………………………… | | |  |
| **2. Brief Curriculum Vitae confirming the following:**   1. Employment or connection with health or social care in the Thames Valley region. | | |  |
| **3. Application/Cover letter including:**   1. Reason for applying for the award and why the research can help your care and practice (max 400 words). 2. What experience you have had to date in research (max 400 words). 3. What skills and qualities you have, which make you suitable for the Internship programme? (max 400 words) 4. The outcomes that you hope to achieve by the end of the internship and how these fit within the priorities set out in the Community Nursing Priorities Setting Partnership (max 400 words). 5. Your choices of supervisor and/or mentor at one of the ARC-OxTV and ARC-NENC collaborative partner organisations - giving reasons (max 400 words) 6. A training plan to support your learning that will be gained through the duration of the internship award (max 400 words). 7. Is there anything else you would like to add to support your application? (max 400 words) | | |  |
| **4. Letter of support from Line Manager**. | | |  |
| **5. Letter of support from a clinical research supervisor if postdoctoral** | | |  |
| **6. Illustrated alignment of project with respective themes and clinical needs.**   1. With Community Nursing Priorities. 2. Team/service clinical/care priorities and needs. | | |  |
| **7. A detailed spending plan for the £20,000 budget for the award period (+£1,500 supervision).** | | |  |
| I can confirm that I meet the criteria for the award and I have submitted all of the evidence described above. | | | |
| **Signed:** | **Date:** |  | |

Once completed please send to [arc\_oxtv@phc.ox.ac.uk](mailto:arc_oxtv@phc.ox.ac.uk) copying in [ARCNENC@cntw.nhs.uk](mailto:ARCNENC@cntw.nhs.uk) by 5pm on Friday 10th January 2025